



# Times Training Centre

*Redefining Quality*

**ACCOUNTANCY TRAINING FEE STRUCTURE**  
(INCLUSIVE OF BLOCK RELEASE, A PEN AND EXERCISE BOOKS)  
**FEBRUARY - MAY 2017**

### DAY CLASSES

LEVEL/PART	CASH	1 <sup>ST</sup> Inst	2 <sup>ND</sup> Inst	3 <sup>RD</sup> Inst	SINGLE SUBJECT
ATD I	15,300	8,500	6,800	1,000	4,400
ATD II	15,800	8,800	6,900	1,100	4,600
ATD III	16,500	9,300	7,000	1,200	4,900
CPA I: Section 1 OR 2	17,900	9,600	8,100	1,200	6,800
CPA II: Section 3 OR 4	18,900	10,200	8,400	1,300	7,400

### EVENING/EARLY MORNING CLASSES

LEVEL/PART	CASH	1 <sup>ST</sup> Inst	2 <sup>ND</sup> Inst	3 <sup>RD</sup> Inst	SINGLE SUBJECT
ATD I	14,900	8,400	6,500	1,000	4,400
ATD II	15,200	8,500	6,600	1,100	4,600
ATD III	15,900	9,000	6,800	1,100	4,900
CPA I: Section 1 OR 2	17,200	9,100	7,900	1,200	6,800
CPA II: Section 3 OR 4	18,000	9,400	8,300	1,300	7,400
CPA III: Section 5 OR 6	18,300	9,800	8,400	1,300	7,700

#### NOTE:

- Students shall be required to provide two passport size photographs. A photocopy of National ID and a copy of result slip on admission.
- Non refundable registration fee of Ksh. 500 is payable per calendar year.
- Registration for single subject on approval.
- All payments are to be made directly to Times Training Centre - Bank Account No **1000230177** at NIC Bank, Mombasa OR Mpesa paybill No. **488008**.
- Installments are due by 8th of every month.
- Optional caution money of Ksh. 1000/- per book is payable for those borrowing books from the library for use at home
- Fee shall neither be refundable nor transferable to another student, however it can be carried forward to next successive semester, provided a change of course form is approved by 31<sup>st</sup> March 2017.
- 20% discount on computer training given to all our current students and 50% to all our CPA finalists.
- The following are **FREE Benefits** Provided:
  - Spacious, well stocked and modern library**
  - Access to the internet**
  - Counselling services**
  - Job placement and career guidance**
  - Soft skills training**

MOI AVENUE, POST BANK HOUSE 3<sup>RD</sup> FLOOR  
PO Box 84954 – 80100, MOMBASA – KENYA  
TEL. 0412315788, CELL: 0722999538 / 0732999538  
EMAIL: timestraining@gmail.com / info@times.ac.ke  
WEBSITE: www.times.ac.ke FACE BOOK PAGE: Times Training Centre



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**ICT COURSES FEE STRUCTURE 2017**

#### Computerised Operator : 1 ½ months

- Introduction to computers
- Microsoft Windows
- Microsoft Word
- Microsoft Excel
- Microsoft Powerpoint
- Microsoft Access
- Microsoft Publisher
- PageMaker
- Internet & E-mail
- Scanning

All at Ksh.3, 500/=

#### Computerised Secretary: 1 ½ months

- Introduction to computers
- Microsoft Windows
- Microsoft Word
- Microsoft Excel
- Microsoft Powerpoint
- Microsoft Access
- Microsoft Publisher
- Speed Typing
- Internet & E-mail
- Scanning

All at Ksh.3, 500/=

#### Accounting Packages: 2 Weeks Each

- QuickBooks
- SAGE
- Pastel
- Accpac
- Tally

**Ksh. 2, 500/= each**

#### Graphics Packages: 2 Weeks Each

- CorelDRAW
- PageMaker
- Photoshop
- Ms Publisher

**Ksh. 1, 500/= each**

#### Computerised Accounting : 1 ½ months

- Introduction to computers
- Microsoft Windows
- Microsoft Word
- Microsoft Excel
- Microsoft Powerpoint
- Microsoft Access
- QuickBooks /SAGE/Accpac /Pastel - (Choose one pkg)
- Internet & E-mail
- Speed Typing
- Scanning

All at Ksh.4, 000/=

#### Computerised Graphics: 1 ½ months

- Introduction to computers
- Microsoft Windows
- Microsoft Word
- Microsoft Excel
- Microsoft Powerpoint
- Microsoft Access
- CorelDraw
- Internet & E-mail
- Scanning
- Photoshop

All at Ksh.4, 500/=

#### Web Design.....Duration.....Fee's

- |                 |       |            |
|-----------------|-------|------------|
| 1. H.T.M.L      | 4 Wks | Ksh.4, 000 |
| 2. Ms FrontPage | 3 Wks | Ksh.3, 000 |
| 3. Dream Weaver | 6 Wks | Ksh.6, 000 |

#### Programming.....Duration.....Fee's

- |                 |       |            |
|-----------------|-------|------------|
| 1. Visual Basic | 4 Wks | Ksh.4, 000 |
| 2. Ms Access    | 4 Wks | Ksh.4, 000 |
| 3. JAVA         | 6 Wks | Ksh.6, 000 |

#### Single Package: Ksh. 1000 for 1 Wk Each

- Ms word, Ms Excel, Ms Dos, MS PowerPoint, Ms Windows, Ms Access, Internet & E-mail, Scanning, SpeedTyping

All payments are to be made directly to Times Training Centre - Bank Account No 1000230177 at NIC Bank, Mombasa.

Classes for all packages begin every Monday of the week.  
CLASS TIME: 8.30 – 10.30 A.M, 11.00 – 1.00 P.M, 2.00 – 4.00 P.M, 5.45 – 8.00 P.M.  
OFFER: 20% Discount To Our Current Students & 50% Discount To Our CPA Finalists

*"come experience high quality training"*



# Times Training Centre

Trainers in Accountancy, Governance, Management sciences & ICT  
(ATD, CPA, CS, CFE, APS, CPSP & ICT)

## SCHOOL OF MANAGEMENT SCIENCES

### COURSE(S) ON OFFER FOR 2017

**CERTIFIED PROCUREMENT AND SUPPLY PROFESSIONAL (CPSP -PART I)**

#### A). MODULE I : JANUARY - MAY 2017

- Organizational environment
- Procurement planning
- Finance for procurement

#### B). MODULE II : JULY - NOVEMBER 2017

- Contract law and negotiation
- Procurement of goods, services and work
- Supply chain management information systems

#### C). FEE PER MODULE

LEVEL/PART	CASH	1 <sup>ST</sup> Inst	2 <sup>ND</sup> Inst	3 <sup>RD</sup> Inst	4 <sup>TH</sup> Inst
CPSP - Part I	25,000	10,600	7,950	5,300	2,650

#### D). MODE OF STUDY

Evening / Weekend

#### E). EXAMINATION BODY

Exams are administered by Kenya Institute of Supplies Management (KISM) in conjunction with KASNEB.  
(Deadline for Normal registration with KISM is 15/02/2017)

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  - Access to the internet**
  - Counselling services**
  - Exercise books and a pen issued on registration**
  - Job placement and career guidance**
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